

27 January 1955

**MEMORANDUM FOR:** Special Assistant to the Director  
for Planning and Coordination

**SUBJECT:** External Research  
Coordinating Committee

1. All the agencies have now appointed their representatives to meet with you, as requested in the Director's letter, to explore ways of developing improved coordination of external research in support of psywar and related programs. The representatives are as follows:

Dr. Robert W. Cairns, Department of Defense  
Dr. Howard Penniman, Department of State  
Dr. Leo Crespi, United States Information Agency  
Mr. Robert Matteson, Foreign Operations Administration  
Dr. Horace S. Craig, Operations Coordinating Board

2. Attached is a draft memorandum for you to send to these representatives outlining an approach to the work of the Committee with supporting documents which will be self-explanatory.

3. With regard to the War Documents Project (see Tab B) it would be desirable if you would approve the change in terms of reference which DDP instructed the War Documents Project to undertake as this differs from that originally proposed when the matter was considered in the OCB (this point is explained further in paragraph 8 of Tab B).

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4. With regard to Mechanical Translation (Tab C), CIA offices have an interest in the project but feel the interest of other agencies should be discussed before the question of sponsorship should be settled.

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5. With regard to Project [ ] some internal coordination has already been effected by you, [ ]

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[ ] The Committee should serve to determine the interests of other agencies, following which final internal coordination can be effected.

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[ ]  
Office of the Director  
Planning and Coordination Staff

**Attachments**

25X1 OD/PCS [ ] (26 January 1955)

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1 & 1 - forward  
2 - PCS file ✓